



# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/HARITHA/2021-22/Constitution of HARITHA

Date: 04-10-2021

## HARITHA (ECO-CLUB) 2021-22

### NOTICE

This is to inform all that 'HARITHA-ECO CLUB' is constituted with a view to ensure clean environment within the institution and the members of the HARITHA are:

S. No.	Name	Designation	Role
1	Dr.A.Ramesh	Principal	Chairman
2	Mr.U.Praveen Kumar	Asst. Professor-CE	Coordinator
3	Mr M.Prem Kumar Reddy	Asst. Professor-ME	Member
4	Mr.K.V.Balaramakrishna	Asst. Professor-ECE	Member
5	Mrs.P.Naga sesha lakshmi	Asst. Professor-CSE	Member
6	Mrs.T.Himaja	Asst. Professor-EEE	Member
7	Mr.N.Rakesh	Student-III CE	Student Member
8	Ms.M.Yesurathnam	Student-III CE	Student Member
9	Mr.A.Mohan	Student-II CE	Student Member
10	Mr.T.Sridhar	Student-III ME	Student Member
11	Ms.K.Samyuktha	Student-III ECE	Student Member
12	Mr.G.Alekhyia	Student-III CSE	Student Member
13	Mr.K.Bhargav	Student-II CSE	Student Member
14	Mr.M.Satya Sai	Student-III EEE	Student Member

  
PRINCIPAL

PRINCIPAL  
Aditya College of Engineering  
SURAMPALAM - 533 437

CC to:

1. All members of the committee





# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956  
Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

## Standard Operating Procedure A.Y 2021-22

### HARITHA (ECO CLUB)

#### **Introduction:**

India is one of the few countries of the world where the protection and improvement of environment is a constitutional responsibility of both the Government and the citizens. Environmental studies have been emphasized as one of the ten core areas of education in the National Policy on Education. It has been mandated that environmental consciousness should be integrated in the entire educational process. In this context, EcoClubs in educational institutions play an important role in creating environmental awareness amongst the student community.

**HARITHA-EcoClub** is a voluntary group at Aditya College of Engineering, plays an important role in creating environmental awareness amongst the future generation. It is a platform where we get knowledge about environment. It also enables the students to be sensitive towards environmental concern to tackle environmental problems. HARITHA empower students to participate and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence, engage their parents and neighborhood communities to promote sound environmental behavior in the society.

#### **Objectives of HARITHA:-**

1. To raise environmental awareness, understanding and knowledge among students.
2. To create a clean and green consciousness among students through various innovative methods like action based programs
3. To facilitate student's participation in decision-making in areas related to the environment and development in local communities.
4. To involve them in efforts to preserve the environment.
5. To motivate students how to imbibe habits and lifestyle for a minimum waste generation.



### **Constitution of the Committee:**

The committee would consist of at least 10 members. The generic membership details are as follows

Sl. No.	Designation	Number of members
1.	Chairperson- Principal	1
2.	Coordinator	1
3.	Faculty members	4
4.	Student members	8
	<b>TOTAL</b>	<b>14</b>

### **Schedule of meetings:**

1. The committee would formally meet at the start of the academic year to plan for the year's activities, and submit a strategic perspective plan in the format given.
2. There would be a meeting at the end of the academic year to review the activities facilitated and the progress of the committee at the end of the academic year.
3. The committee would meet prior to the start of an event to discuss overall planning as well as individual roles and responsibilities.

### **Responsibilities of the Coordinator:**

1. The Coordinator of the committee is expected to convene the meetings and set an agenda for the discussion.
2. The Coordinator of the committee is responsible for ensuring that each member has submitted and has maintained the relevant documents.
3. To write and circulate the minutes of the meeting.



### Suggested Activities for the HARITHA:

1. Organize Eco-Competitions on seminars, debates, essay and slogan writing etc.
2. Organize popular talks on environmental issues in the college.
3. Organize rallies, marches, human chains at public places with a view of spreading environmental awareness
4. Action based activities like tree plantation, cleanliness drives within the campus.
5. Encourage students to use eco-friendly products in their daily life and to practice recycling of paper and plastic especially.
6. Educate students on how to create awareness amongst public and sanitary workers, so as to stop the indiscriminate burning of waste which causes respiratory diseases





# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/HARITHA/2021-22/Circular1

Date: 06-10-2021

## CIRCULAR

All the members of the HARITHA are hereby that a meeting will be held on 10<sup>th</sup> Oct 2021 at 2:00 PM in the Principal's Chamber, first floor Ramanujan Bhavan with the Following agenda:

### AGENDA

1. Approval of existing S.O.P
2. To discuss and plan Eco-Club Activities
3. Awareness among students on conservation of environment

PRINCIPAL

PRINCIPAL

Aditya College of Engineering  
SURAMPALAM - 533 437

Cc to: All members of HARITHA





# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956  
Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/HARITHA/2021-22/Minutes1

Date: 10-10-2021

## MINUTES OF HARITHA (ECO-CLUB) Academic Year 2021-22

Date of meeting	10 <sup>th</sup> Oct 2021	Duration	2:00 PM to 3:00 PM
Venue	Principal's Chamber, First floor, Ramanujan Bhavan		
Reference	ACOE/HARITHA/2020-21/Circular1 dated 6 <sup>th</sup> Oct 2021		

The meeting of HARITHA of Aditya College of Engineering held on 10<sup>th</sup> Oct 2021 with the following agenda:

1. Approval of existing S.O.P
2. To discuss and plan Eco-Club Activities
3. Awareness among students on conservation of environment

Coordinator-HARITHA, initiated the meeting of HARITHA with the welcome note to all of the members present. The Coordinator presented the agenda along with suggestions and invited the Chairman to make clear on the topics and the discussion began. The agenda points were discussed, and subsequent resolutions were made

### MINUTES AND RESOLUTIONS



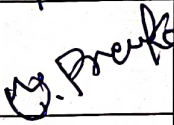

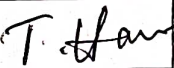
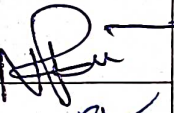



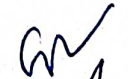

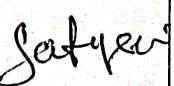
1. The Existing Standard Operating procedure is put forward for approval, and the chairman approved the same
2. The Chairman suggested to create awareness regarding environmental issues and changing students' attitude towards the environment by enlisting their active participation in club's activities.
3. One of the member suggested to plan for an activity related to plastic items as measure to reduce pollution
4. The Chair indicated the Club to conduct various competitions to the students on the occasion of ECO DAY, EARTH DAY Etc

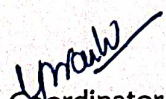
The Chairman and Coordinator thanked all the Members and advised to implement the CLUB Activities effectively




The meeting was concluded with thanks to the Chair.

Members attended the meeting on 10<sup>th</sup> Oct 2021:

S. No.	Name	Designation	Role	Sign
1	Dr.A.Ramesh	Principal	Chairman	
2	Mr.U.Praveen Kumar	Asst. Professor-CE	Coordinator	
3	Mr M.Prem Kumar Reddy	Asst. Professor-ME	Member	
4	Mr.K.V.Balaramakrishna	Asst. Professor-ECE	Member	
5	Mrs.P.Naga sesha lakshmi	Asst. Professor-CSE	Member	
6	Mrs.T.Himaja	Asst. Professor-EEE	Member	
7	Mr.N.Rakesh	Student-III CE	Student Member	
8	Ms.M.Yesurathnam	Student-III CE	Student Member	
9	Mr.A.Mohan	Student-II CE	Student Member	
10	Mr.T.Sridhar	Student-III ME	Student Member	
11	Ms.K.Samyuktha	Student-III ECE	Student Member	
12	Mr.G.Alekhyia	Student-III CSE	Student Member	
13	Mr.K.Bhargav	Student-II CSE	Student Member	
14	Mr.M.Satya Sai	Student-III EEE	Student Member	

  
Coordinators - HARITHA

  
PRINCIPAL  
PRINCIPAL  
Aditya College of Engineering  
SURAMPALAM - 533 437





# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Permanently Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Sections 2(f) and 12(B) of UGC Act, 1956


Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Date: 10-10-2021

## HARITHA (ECO-CLUB)

### Perspective plan for Academic year 2021-22

S.No	Month	Tentative date	Activity
1	November 2021	08-11-2021	Guest Lecture on "The importance of Cleanliness in the college"
2	December 2021	21-12-2021	Essay writing competition on "Saving the environment from being destroyed"
3	January 2022	26-01-2022	A program on One Tree - One student
4	February 2022	14-02-2022	Awareness program by doctor on Cancer
5	March 2022	15-03-2022	Public rally by HARITHA

  
COORDINATOR

Cc to: All ECO CLUB Members

Cc to: All Departments



PRINCIPAL

PRINCIPAL

Aditya College of Engineering

SURAMPALEM - 533 437